

The present document is an English translation of the excerpt of the contest conditions and represents only a summary of the information about the competition. In case of participation in the competition, the original document "A_natečajni pogoji", which is annexed in the Slovene language, must be followed closely.

Case number: 402-8/2018

Client:

UNIVERSITY OF LJUBLJANA

Kongresni trg 12

1000 Ljubljana

and investors

UNIVERSITY OF LJUBLJANA and UNIVERSITY OF LJUBLJANA

FACULTY OF PHARMACY

FACULTY OF MECHANICAL ENGINEERING

Aškerčeva cesta 7

1000 Ljubljana

Aškerčeva cesta 6

1000 Ljubljana

in cooperation with

CHAMBER OF ARCHITECTURE AND SPATIAL PLANNING OF SLOVENIA

Vegova 8

1000 Ljubljana

(hereinafter: ZAPS)

Launch

OPEN, TWO-STAGE (URBAN AND ARCHITECTURAL) PROJECT COMPETITION FOR SELECTING THE MOST PROFESSIONALLY APPROPRIATE SOLUTIONS FOR NEW FACILITIES FOR UL FACULTY OF PHARMACY AND UL FACULTY OF MECHANICAL ENGINEERING

UL FFA AND UL FS

2nd phase architecture: UL FFA

and

2nd phase architecture: UL FS

The competition tender documentation was prepared by the client in cooperation with the Chamber of architecture and spatial planning of Slovenia:

Contents of the competition documentation:

A_ competition rules

B_ competition brief

C_ competition basis

D_ competition appendices

Ljubljana, May 2019

A. COMPETITION RULES

SUMMARY OF THE SELECTED PROVISIONS FROM COMPETITION RULES

1.1. Subject and type of competition:

OPEN, TWO-STAGE (URBAN AND ARCHITECTURAL) PROJECT COMPETITION FOR SELECTING THE MOST PROFESSIONALLY APPROPRIATE SOLUTIONS FOR NEW FACILITIES FOR UL FACULTY OF PHARMACY AND UL FACULTY OF MECHANICAL ENGINEERING

UL FFA AND UL FS

2nd phase architecture: UL FFA

and

2nd phase architecture: UL FS

1.2. Information on the prize fund:

2nd phase architecture: UL FFA

- 1st prize 20,000 EUR
- 2nd prize 16,000 EUR
- 3rd prize 12,000 EUR
- Three awards of 6,000 EUR
- Six compensations of 1,000 EUR

2nd phase architecture: UL FS

- 1st prize 20,000 EUR
- 2nd prize 16,000 EUR
- 3rd prize 12,000 EUR
- Three awards of 6,000 EUR
- Six compensations of 1,000 EUR

In the event that more than 6 compensations are awarded in the second phase UL FFA or UL FS, the amount of individual compensation will be reduced accordingly. All these amounts are gross.

The jury has the **right to distribute the prize fund in a different proportion than the one announced** and the right to award separate awards for the best solution of each completed set of a competition brief.

1.3. The names of the jury members, deputy members, custodian, rapporteurs and experts:

2nd phase architecture: UL FFA

President of the jury (ZAPS):	Dean Lah, univ. dipl. inž. arh.
Deputy president of the jury (client):	prof. dr. Irena Mlinarič Raščan, mag. farm., dean of UL FFA
Member (client):	Irena Leban, univ. dipl. inž. arh.
Member (client):	prof. dr. Borut Božič, mag. farm., spec. med. biokem.
Member (client):	Andrej Kalamar, univ. dipl. inž. arh.

Member (ZAPS):	prof. arch. DI Roger Riewe
Member (ZAPS):	Boris Bežan, univ. dipl. inž. arh.
Deputy member (client):	associate professor dr. Rok Dreu, mag. farm.
Deputy member (ZAPS):	Aleksander Lužnik, mag. inž. arh.
Rapporteur A:	Igor Berlot, univ. dipl. inž. arh.
Expert KA	Urban Švegl, univ. dipl. inž. kraj. arh.
Technology expert for UL FFA:	Smiljan Pavišič, univ. dipl. inž. arh.
Expert for GOI investment	Anton Vidic, univ. dipl. inž. grad.
Expert GF	doc. dr. Marjana Šijanec Zavrl, univ. dipl. inž. grad.
Machine installations expert	Mitja Lenassi, univ. dipl. inž. str.
Custodians of the design competition:	dr. Jernej Markelj, mag. inž. arh. mag. Špela Kryžanowski, univ. dipl. inž. arh.
2nd phase architecture: UL FS	
President of the jury (ZAPS):	Dean Lah, univ. dipl. inž. arh.
Deputy president of the jury (client):	prof. dr. Mitjan Kalin, univ. dipl. inž. str., Dean of the UL FS
Member (client):	mag. Tomaž Kancler, univ. dipl. inž. arh.
Member (client):	Irena Leban, univ. dipl. inž. arh.
Member (client):	prof. dr. Roman Šturm, univ. dipl. inž. str.
Member (ZAPS):	Architect Prof. Dipl.-Ing. Much Untertrifaller
Member (ZAPS):	Mitja Zorc, univ. dipl. inž. arh.
Deputy member (client):	prof. dr. Miha Boltežar, univ. dipl. inž. str.
Deputy member (ZAPS):	Jerneja Ačanski Veber, univ. dipl. inž. arh.
Rapporteur A:	Martina Ferfila, univ. dipl. inž. arh.
Expert KA	Urban Švegl, univ. dipl. inž. kraj. arh.
Technology expert for FS:	dr. Blaž Dolinšek, univ. dipl. inž. grad.
Expert for GOI investment	Anton Vidic, univ. dipl. inž. grad.
Expert GF	doc. dr. Marjana Šijanec Zavrl, univ. dipl. inž. grad.
Machine installations expert	Mitja Gostinčar, univ. dipl. inž. str.
Custodians of the design competition:	dr. Jernej Markelj, mag. inž. arh. mag. Špela Kryžanowski, univ. dipl. inž. arh.

1.4. Competition procedure:

The competition shall be conducted in accordance with point 1 (b). Article 100 of the ZJN-3 as a design competition with prizes or payments of a deposit by participants. After the completion of the 2nd phase architecture for both faculties the client will carry out public procurement for the service of project documentation production for:

- architectural plans* for UL FFA facilities
- architectural plans* for UL FS facilities and
- architectural plans* for a common driveway in both underground garages and the arrangement of outer surfaces in the wider area of competition,

(*a more detailed extent is defined in points 4.25.1.1. and 4.25.1.2. of the competition rules)

under a negotiated procedure without prior publication in accordance with point b), paragraph 4 of Article 46, of the ZJN-3, taking into account the order of winners of the design competition. The contract for the project documentation creation for other engineering disciplines for the selected competition solutions of the UL FFA and UL FS facilities, as well as the selection of the responsible fire safety study expert and specialized technician for laboratories will be awarded by the client in separate procedures in the public tenders, which will be published after the completion of both phases of the competition.

1.5. Beginning of the competition and taking over of the competition tender documentation

The competition starts on the day of the publication of the competition in the Public Procurement Portal. Taking over of the competition documentation is free of charge. The material can be downloaded on the website of ZAPS(www.zaps.si)

1.6. Visit to the site and 2nd phase architecture consultation UL FFA and UL FS

An organized visit to the site of the two faculties and a consultation will be held on Wednesday, **June 19, 2019 at 10:00**. We will meet at the main entrance of the Faculty of Mechanical Engineering (Aškerčeva cesta 6, 1000 Ljubljana). Then a visit to the Faculty of Pharmacy (Aškerčeva cesta 7, 1000 Ljubljana) will follow and we meet at the main entrance at **13:00**. The visit to the site will be conducted in the Slovene language.

1.7. Questions and answers and clarifications to the competition documentation

For additional information and questions about the competition competitors and business entities shall send questions only through the Public procurement portal. The deadlines for asking questions are listed in section COMPETITION DEADLINES. Any amendments and clarifications to the competition tender documentation will be published on the Public procurement portal. Explanations and amendments are an integral part of the competition tender documentation and should be taken into account in the preparation of the competition tender documentation.

1.8. Date, time, place and method of submission of the competition tender documentation

2nd phase architecture: UL FFA competition documentation without a model:

In the competition the client will take into consideration the competition tender documentation that will be received no later than the deadline for submission: **Wednesday, 25 September 2019 by 16:00**.

2nd phase architecture: UL FS competition documentation without a model:

In the competition the client will take into consideration the competition tender documentation that will be received no later than the deadline for submission: **Wednesday, 9 October 2019 by 16:00**.

2nd phase architecture: UL FS model and UL FFA model:

In the competition the client will take into consideration the model which will be received no later than the deadline for submission: **Tuesday, 15 October 2019 by 12:00**.

The competition tender documentation must reach no later than the prescribed term, regardless of the manner of delivery (personal, delivery services and postal items). The competition design is taken over by the **Chamber of Architecture and Spatial Planning of Slovenia (ZAPS)**, at the address Vegova 8, 1000 Ljubljana, during the hours of operation and on the day of submission to the exact time (satellite clock).

1.9. Language and permissible number of competition tender documentation submitted

The competition procedure is conducted in the Slovene language. The competition tender documentation must be made in Slovene. Each participant can only submit one competition design and each business entity only one tender.

1.10. Opening of the competition tender documentation with a first verification of the fulfilment of the rules

After each submission deadline the jury will conduct the opening of all received competition tender documentation and the first verification in which it will check whether they:

- were received on time,
- did not violate anonymity;
- have all the required components.

Competition tender documentation that will arrive after the deadline specified in point 4.13 of the competition rules or will violate anonymity or will lack the essential components will not pass the first verification and will not be admitted to the evaluation.

1.11. Evaluation of competition designs and a final report

The jury will **review and evaluate the competition designs according to the evaluation criteria.**

The evaluation will be conducted separately for each faculty. The members of both juries will have the opportunity to get acquainted with the competition designs proposed for awards for both faculties before the final decision on the order of the winners, as the final selection of both faculties should act as a coherent whole. The project documentation creator for a common driveway into both underground garages and the arrangement of outer surfaces in the wider area will be selected jointly by both juries. Designing is generally awarded to the winner for the UL FFA or UL FS facility, but juries may also decide otherwise. Upon completion of the evaluation, each of the jury will propose the final order of prizes and awards and prepare final reports.

Business entities that will create project documentation will be obliged to take into account comments, guidelines and recommendations of the jury and the client.

1.12. Identifying authors and assessing ability in a second verification of the fulfilment of the conditions

Authors' identification is done for all the competition designs by opening the AUTHOR envelope. Published are the names of all authors of all the competition designs admitted to the evaluation.

The jury or expert commission opens the envelope 'the subsequent examination' for all recipients of the prizes and records its contents. In the event of a formal inadequacies of the content and/or documents of the competitor or the business entity* the jury or expert commission invites to supplement the content via the authors representative address (INFORMATIVE OFFER appendix).

* The business entity is the one who submits the accompanying tender documentation and acts as a designer (a legal or natural person who as a participant in the construction of objects creates project documentation). See also the definitions in point 3. Definition of the terms of these competition rules.

The ability assessment for the recipients of prizes is performed for all of the following requirements. The ability assessment for the recipients of prizes and unawarded competition designs shall be carried out only for the requirements indicated under numbers 1.12.3 and 1.12.4 .:

1.12.1. Project leader must be the author of the competition design and must be listed in the ZAPS register of architects.

The project leader shall perform professional tasks in a business entity that has made a tender in an appropriate manner defined in Article 5 of the Architecture and Civil Engineering Act (ZAID). If a tender is submitted by a group of business entities, the project leader shall carry out professional tasks in one of them in the appropriate manner defined in Article 5 of the ZAID.

Authorized architects who have acquired a professional qualification in a Member State of the European Union (EU), the European Economic Area (EEA) and the Swiss Confederation or in a country with which an appropriate international agreement has been concluded (hereinafter referred to as "the Contracting States") may participate on the basis of European Parliament and Council Directive 2005/36/EC on the recognition of professional qualifications.

The verification is carried out by ZAPS, and the adequacy is checked through the AUTHOR and PROJECT LEADER TECHNICAL REFERENCES appendices with an insight into the ZAPS directory or by checking professional qualifications in the IMI system (for architects of EU, EEA and Swiss citizens).

1.12.2. The business entity must have a business office in the EU, EEA, Switzerland or a contracting state and must be registered for the design activity.

The verification is carried out by the client, and the adequacy is checked through the INFORMATIVE OFFER form sheet and by insight into the public records or review of the submitted evidence. A business entity which is not established in the Republic of Slovenia must provide information on free direct access to national databases, or it shall be obliged that at the client's notice and within the time limit specified by the client provide evidence or other documentary proof demonstrating compliance with the set rule.

1.12.3. The competitors listed in the author category (AUTHOR appendices) may only participate in one group of authors. Professional associates and consultants (e.g. construction structures, installations, experts for specific areas, etc.) can collaborate with several competitors. Verification is carried out by ZAPS through authors' names.

1.12.4. In the composition of a competitor and a business entity due to conflicts of interests shall not take part a person who:

- participated as a custodian or as a member, deputy or associate of the jury of the 1st urban phase of the competition;
- is employed by the client or the organiser of the competition or is its custodian;
- has been appointed as a member of the jury or deputy;
- has been appointed as the custodian, rapporteur or expert of the competition;
- during the competition is the employer of a member of the jury, his deputy, rapporteur or expert;
- during the competition is the owner, co-owner or employee of a business entity - designer, in which a member of the jury, his deputy, rapporteur or expert is working, or who has perhaps another capital links with such company;
- is with a member of the jury, his deputy, rapporteur, expert and the competition tender documentation creator (or its collaborator) in blood relation in a straight line up to and including the second-degree relatives, or is in a marriage or marital relationship, as well as a person who would by participating in the competition violate the principle of independence between competitor and the business entity and the appointed jury, its co-workers and the competition tender documentation creators within the meaning of Article 103 of the Public Procurement Act ZJN-3: e.g. colleagues in the same department in public administration bodies or employees in the same seminar at the faculty.
- is a legal or natural person and is listed as a creator, co-worker or responsible person of the creator of:
 - competition brief
 - expert basis made at the IZP level (the conceptual design for obtaining project and other conditions), which are the groundwork for the creation of the competition brief: programming task or term of reference, graphic examination of the competition brief, etc. (but the producers of a snapshot of existing state and materials of a general nature which are not created for the purpose of the competition but are part of the competition appendices or the competition basis can participate in the competition).

In the composition of the competitor and the business entity a person may take part that prior to the preparation of the competition performed expert verification for the competition area, made at IZP level (variant solutions, workshops, etc.) as the starting point for the competition, under the following conditions:

- that the subject matter of the expert verifications is not part of the competition documentation;
- that the proposed solution presents a completely new original work which does not constitute a modification (in the copyright protection sense) of expert verification at the IZP level for the competition area and would make it impossible to provide the principle of anonymity in the evaluation process and would violate other principles of public procurement;
- that the subject-matter verification is entirely publicly available, e.g. put on display during business hours with prior announcement at ZAPS headquarters throughout the duration of the competition.

The existence of a conflict of interest is checked for UL FS in relation to the jury and associates appointed for UL FS, and for the UL FFA in relation to the jury and associates appointed for UL FFA. Verification of conditions is carried out by ZAPS.

1.12.5. To prove the technical and personnel capabilities of the nominated business entity the project leader and the authorized architect for the architectural design shall submit in the application the supporting documents for **at least one reference**, as follows from the table below:

Nominated by the competitor:	is required to present a reference in the role of:
business entity (in the case of a joint tender one of the partners in the group of business entities)	general contractor's business entity or in the case of a joint tender as one of the partners in the group of business entities
project leader *** (point 3 of Article 12 of the Construction Act)	project leader* or authorized architect for architectural design**
authorized architect for architectural design**** (point 1 of Article 4 of the Architecture and Civil Engineering Act ZAIĐ)	project leader* or authorized architect for architectural design**

* under previously applicable law the responsible project leader

* under previously applicable law the responsible architectural designer

*** the nominated project leader (reference holder) must carry out professional tasks in the business entity - tenderer or in one of the business entities acting within the group of business entities in the manner defined in Article 5 of the Architecture and Civil Engineering Act ZAIĐ.

**** If the nominated authorized architect for the architectural design (reference holder) in the business entity - tenderer (or one of the business entities from the joint tender) does not perform professional tasks in the manner defined in Article 5 of the ZAIĐ, must be nominated as a subcontractor.

The subject of reference are the DGD (design documentation for obtaining opinions and building permit) and the PZI plans (project documentation for construction work)(or under previously applicable law project for the building permit PGD and PZI) for the **complex construction** of the following type, taking into account the classification of types of construction CC SI: 112 (apartment buildings), 113 (apartment buildings for special social groups), 121 (hospitality buildings), 122 (office and administrative buildings), 12301 (commercial buildings), 12302 (fair sites, exhibition halls) or 126 (institutional care buildings), whose gross floor area without garage spaces exceeds 3,000 m², and where the PZI was made in the period from 1 January 2007. The nominated business entity, the project leader and the authorized architect for architectural design present a reference by submitting their own statement (appendices TECHNICAL REFERENCES). The reference will additionally be presented at the call in the subsequent examination cumulatively with the following evidence:

- a copy of a part of a main folder containing information about the facility and the above mentioned authorized entities,
- a copy of the final building permit and
- a copy of the final operating permit.

If no final operating permit has been issued, for the same facility may be cumulatively submitted:

- a copy of the contract for the creation of DGD (PGD) project documentation and
- the statement of the contracting authority of the reference operation on the completed work under the contract and statement on quality creation of the PZI project documentation in accordance with the then-valid ordinance, which determines the method of creation of the project documentation. In the event of termination of the contracting authority the statement may be replaced by other evidence showing the completion of the contract work and the quality of the PZI.

Projects/objects to which the reference is referred can be from Slovenia or from abroad.

Verification of references is carried out by the client; the adequacy is verifying through the OFFER and TECHNICAL REFERENCES appendices and by insight into the public records or review of the submitted evidence.

1.12.6. For the purpose of demonstrating the economic and financial capacity of a nominated **business entity** or **partners in a group of business entities** (joint tender documentation), the following supporting documents are required:

- The business entity (in the case of a joint tender one of the partners) must have in the last **three years** prior to the publication of the tender an average annual operating income of more than EUR 150,000. As evidence an extract from the profit and loss account must be provided for the last three years: 2016, 2017 and 2018.

- the business entity (in the case of a joint tender one of the partners) must fulfil the conditions regarding the financial credit assessment of at least **SB5**.
- The business entity (in the case of a joint tender one of the partners or some partners or all the partners cumulatively and jointly and unlimited at the same insurance company) must prove that it can obtain an insurance policy to **insure liability against damage** that may arise for the client or third parties in relation to carrying out its activity on a project which is the subject of a contract. **The covered insured sum must be at least equal to the total contract value** excluding VAT. The insurance must cover the damage that would result from incorrectly elaborated project documentation; insurance must also cover damage that does not only result in physical damage to the building, but must also cover indirect damage. The business entity shall enclose a copy of the insurance policy in force or a statement from insurance company that the relevant insurance policy will be acquired subsequently.

The verification of references is carried out by the client; the adequacy is checked through the OFFER and ECONOMIC CAPACITY appendices and by insight into the public records or review of the submitted evidence.

In the event that the business entity or the competitor does not pass the ability assessment, the business entity or the competitor loses the right to prize, award and compensation. In the event that none of the winners pass the ability assessment, the ability assessment shall also be performed for all the highest-ranked and equal recipients of the awards, which were evaluated by the jury as eligible for the performance by the remaining points.

A reference recognized at the stage of the competition procedure will be considered as fulfilled/recognized also in a further negotiated procedure without prior publication.

1.13. References regarding **technical and economic requirements for other authorized engineers, professional associates and business entities** will be requested and checked by the client in separate tenders (or tender), the starting point of which will be the results of the 2nd phase competition: the architecture for UL FFA and UL FS facilities.

1.14. Completion of the competition

The competition is completed when the time limit for legal protection expires. Competition tender documentations, which receive prizes and awards, are retained by the client in full in one copy and ZAPS shall retain one copy of the electronic data carrier from each competition tender documentation for a transparent archive of competitions. Other documentation may be taken over by the competitors within thirty days of the completion of the exhibition at ZAPS. After this deadline ZAPS is not responsible for the material.

1.15. Exhibition

After the completion of the competition, an exhibition of competition designs will be organized, which will show all the designs that were accepted for the evaluation. The place and time of the exhibition will be published on the ZAPS website.

1.16. Informative offer, negotiations and contract award

After the final notice of the outcome and the final report the client will carry out a public procurement for the selection of the project documentation creator for:

- architectural plans* for UL FFA facility
- architectural plans* for UL FS facility and
- architectural plans* for a common driveway in both underground garages and the arrangement of outer surfaces in the wider area of competition,

(*a more detailed extent is defined in points 4.25.1.1. and 4.25.1.2. of these competition rules)

under a negotiated procedure without prior publication in accordance with point b), paragraph 4 of Article 46, of the ZJN-3. The client will take into account the order of winners as will be specified in the final report of the competition.

The part of the tender documentation and awarding of public contract is also an informative offer (appendix INFORMATIVE OFFER), which will be the starting point for the negotiation and awarding of the contract, and which validity period must be 12 months from the deadline for the submission of the competition designs (with the possibility of an extension). The model contract is not part of the tender documentation. Harmonization and signing of the contract for the creation of project documentation will be the subject of negotiations, i.e. a separate procedure that will follow the completion of the competition procedure. In order to properly prepare the information offer the client beforehand provides the essential requirements (referred to in point 4.25 of these competition rules) as will be later specified in the contract for the creation of project documentation.

1.17. The essential requirements of the client as stated in the contract for the creation of project documentation

The following are the essential requirements of the client as will be specified in the contract for the creation of design documentation to the extent necessary for the preparation of an informative offer. Certain articles may be somewhat different in the contract but in terms of substance, they will not deviate from the following provisions as regards mutual rights and obligations which are covered by the client's mandatory requirements. Otherwise, the business entity has the right to correct his tender at the stage prior to the conclusion of the contract, taking into account subsequent client's requests that make his position more difficult outside the limits of the following client's requirements:

4.25.1.1. The scope of work and contractual deadlines: for UL FFA facilities / for UL FS facilities

The subject of the contract will be the creation of project documentation for **UL FFA facilities / for UL FS facilities** with associated utility connections (without transport connections). The subject of the contract is the project documentation, comprising:

- **main plan - architectural plans**, folder 1
- **technology plans**, folder 5, without technology plans related to laboratories

In addition to the creation of the abovementioned designs, the subject of the contract is also:

- **Management and coordination of the ordered project documentation and other documentation which the client will obtain from the other designers on separate tenders:** building plans (folder 2), electrotechnical plans (folder 3), mechanical engineering plans (folder 4), technology plans related to the laboratories (folder 5), fire safety plans (folder 6), geotechnical and mining plans (folder 7) and geodetic plans (folder 8).
- **The designer of the main plan will be ordered to combine other documentation for the needs of administrative procedures and implementation into the complete documentation suitable for submission.**

The basis is the competition solution obtained in an open competition, including the guidelines of the jury. The preparation of an informative offer should take into account the above-mentioned subject-matter of the contract, the scope of work mentioned below and the expected contractual deadlines:

Type of works (in the scope of folders 1, 5, 9 and 10)	Terms and conditions for the execution of works
conceptual design for obtaining project and other conditions (IZP) with a collection of utility lines, prepared on the basis of the supplemented competition design and participation in the preparation phase of the municipal detailed spatial plan OPPN	30 working days after the signing of the contract and obtaining all the necessary basis
preliminary design (IDP)	90 working days after the hand over of the IZP, receipt of all project and other conditions, written confirmation of the IDP by the client and settlement of all due payments by the client
design documentation for obtaining opinions and building permit (DGD)	40 working days from the written confirmation of the received IDP by the client, the acquisition of all necessary documents and proofs by the client (e.g. in relation to the registration procedures, ownership, taxes and contributions, etc.) and the settlement of all payments due by the client
a complete application for building permit	40 working days after obtaining all opinions and consents
project documentation for construction work (PZI)	120 working days after the obtaining a building permit, written confirmation of PZI by the client and

	settlement of all due payments by the client
interior design project	60 working days after confirmation PZI and interior design project by the client and settlement of all due payments by the client
participation in the tender for contract awarding and preparation of tender documentation	30 working days after written confirmation PZI (and interior design project) by the client and settlement of all due payments by the client
project documentation "as built" (PID)	30 working days before the scheduled date of filing the application for the issuance of a valid operating permit and submission of plans with all confirmed supplements of the content and changes from the work register in * .dwg format and the settlement of all due payments by the client
Production of Building Information Modeling (BIM) for phases: PZI and PID including the production of the BIM implementation plan (BEP). The level of 3D production is required, but not 4D (deadlines), 5D (finances) and 6D (utility management).	is carried out in parallel with the individual phase
sustainable design with the purpose of obtaining the gold DGNB certificate (or an equivalent certification level according to other established systems e.g. LEED, BREEM, Level(s)), where the implementation of the certification process is not included in the price	is carried out in parallel with the individual phase
managing and coordinating the creation of project and other documentation	is carried out through all phases
acquisition of project conditions, opinions or consents approvals of competent issuers, participation in obtaining a building permit, participation in the procedure for obtaining an operating permit	shall be carried out in time depending on the actions of the competent authorities
Project supervision (construction monitoring)	is carried out the entire duration of the construction to the agreed extent, in accordance with the progress of the construction works until the obtaining of a valid operating permit or handover to the client

The client will hand over to the designer:

- up-to-date geodetic plan with all the necessary data for the creation of project documentation,
- data on geomechanical, hydrological and other field research,
- proof of the right to build, and
- a final building permit and a valid operating permit

The client will provide the designer:

- **the participation of creators of all other necessary plans** which are not the subject of an informative offer or contract : building plans (folder 2), electrotechnical plans (folder 3), mechanical engineering plans (folder 4), technology plans related to the laboratories (folder 5), fire safety plans (folder 6), geotechnical and mining plans (folder 7) and geodetic plans (folder 8), and on the basis of this cooperation will
- **hand over** the complete **documentation** in accordance with each phase of design or implementation.

4.25.1.2. Scope of work and contractual deadlines:

The subject of the contract will be the creation of project documentation **for the common driveway into both underground garages and the arrangement of external surfaces in the wider area (with park, sports, parking, access and intervention areas)** and associated utility connections for folder 1 and 9 (if needed). The subject of the contract is the project documentation, comprising:

- **main plan* - architectural plans**, folder 1
- **traffic engineering plans**, folder 9

- **landscape architecture plans**, folder 10 (in case the open space plans are not included in the architectural plan).

* In the event that the creator of the project documentation for the common driveway into both underground garages and the arrangement of external surfaces in the wider competition area will not be one of the winners of the UL FFA or UL FS facility, the master plan of this separate project documentation may be landscape architectural plan

In addition to the creation of the abovementioned designs, the subject of the contract is also:

- **Management and coordination of the ordered project documentation and other documentation which the client will obtain from the other designers on separate tenders:** building plans (folder 2), electrotechnical plans (folder 3), mechanical engineering plans (folder 4), technology plans related to the laboratories (folder 5), fire safety plans (folder 6), geotechnical and mining plans (folder 7) and geodetic plans (folder 8).
- **The designer of the main plan will be ordered to combine other documentation for the needs of administrative procedures and implementation into the complete documentation suitable for submission.**

The basis is the competition solution obtained in an open competition, including the guidelines of the jury. The preparation of an informative offer should take into account the above-mentioned subject-matter of the contract, the scope of work mentioned below and the expected contractual deadlines:

Type of works (in the scope of folders 1, 9 and 10)	Terms and conditions for the execution of works are in accordance with the deadlines for the execution of UL FFA or UL FS facilities
conceptual design for obtaining project and other conditions (IZP) prepared on the basis of the supplemented competition design and participation in the preparation phase of the municipal detailed spatial plan OPPN	30 working days after the signing of the contract and obtaining all the necessary basis
preliminary design (IDP)	90 working days after the hand over of the IZP, receipt of all project and other conditions, written confirmation of the IDP by the client and settlement of all due payments by the client
design documentation for obtaining opinions and building permit (DGD)	40 working days from the written confirmation of the received IDP by the client, the acquisition of all necessary documents and proofs by the client (e.g. in relation to the registration procedures, ownership, taxes and contributions, etc.) and the settlement of all payments due by the client
a complete application for building permit	40 working days after obtaining all opinions and consents
project documentation for construction work (PZI)	120 working days after the obtaining a building permit, written confirmation of PZI by the client and settlement of all due payments by the client
participation in the tender for contract awarding and preparation of tender documentation	30 working days after written confirmation PZI (or interior design project for UL FFA / UL FS facility) by the client and settlement of all due payments by the client
project documentation "as built" (PID)	30 working days before the scheduled date of filing the application for the issuance of a valid operating permit and submission of plans with all confirmed supplements of the content and changes from the work register in * .dwg format and the settlement of all due payments by the client
Production of Building Information Modeling (BIM) for phases: PZI and PID including the production of the BIM implementation plan (BEP). The level of 3D production is required, but not 4D (deadlines), 5D (finances) and 6D (utility management).	is carried out in parallel with the individual phase

sustainable design with the purpose of obtaining the gold DGNB certificate (or an equivalent certification level according to other established systems e.g. LEED, BREEM, Level(s)), where the implementation of the certification process is not included in the price	is carried out in parallel with the individual phase
managing and coordinating the creation of project and other documentation	is carried out through all phases
acquisition of project conditions, opinions or consents approvals of competent issuers, participation in obtaining a building permit, participation in the procedure for obtaining an operating permit	shall be carried out in time depending on the actions of the competent authorities
Project supervision (construction monitoring)	is carried out the entire duration of the construction to the agreed extent, in accordance with the progress of the construction works until the obtaining of a valid operating permit or handover to the client

The client will hand over to the designer:

- up-to-date geodetic plan with all the necessary data for the creation of project documentation,
- data on geomechanical, hydrological and other field research,
- proof of the right to build, and
- a final building permit and a valid operating permit

The client will provide to the designer cooperation of the creators of all other necessary plans that are not the subject of an informative offer or contract and hand over of complete documentation in accordance with each phase of design or implementation.

4.25.2. Required financial guarantees for UL FFA facilities / UL FS facilities / common driveway and open space arrangement*:

(*a more detailed extent is defined in points 4.25.1.1. and 4.25.1.2. of the competition rules)

- o bank guarantee or suretyship for the quality and timely performance of contractual obligations in the amount of 5% (five percent) of the price of contractual works excluding VAT, without taking into account the value of project supervision, with a validity of 12 months,
- o bank guarantee or security for the quality and timely performance of contractual obligations in the amount of 5% (five percent) of the contract value including design supervision without VAT, with a validity period of 30 days after the finality of the operating permit

4.25.3. Designer's liability insurance for UL FFA facilities / UL FS facilities / common driveway and open space arrangement*:

(*a more detailed extent is defined in points 4.25.1.1. and 4.25.1.2. of these competition rules)

For the insurance sum up to the amount of the total offer value without VAT.

4.25.4. Contractual penalty for UL FFA facilities / UL FS facilities / common driveway and open space arrangement*:

(*a more detailed extent is defined in points 4.25.1.1. and 4.25.1.2. of these competition rules)

For each calendar day of delay 2‰ (two per mille) of the prices of contractual works without VAT for the creation of individual project documentation up to a maximum of 10% (ten percent) of the price of contractual works without VAT.

4.25.5. Ownership and authorship of project documentation for UL FFA facilities / UL FS facilities / common driveway and open space arrangement*:

(*a more detailed extent is defined in points 4.25.1.1. and 4.25.1.2. of these competition rules)

(to specify the entire article diction which will regulate the copyright in the design contract - read in connection with the requirements in the event of withdrawal from the contract by the client in case of fault-based grounds on the part of the designer)

The designer guarantees:

- that the competition design is an original author's creation which is not burdened with the economic copyright of third parties,
- that the architectural designs which are the subject of this contract for the creation of project documentation will not be burdened with the economic copyright of third parties,

- that all participating authors who are or who will make any part of the architectural designs under this contract will exclusively and unlimited transfer all economic copyrights from Article 22 of the ZASP to the designer,
- that the authors employed by him transferred all economic copyrights time unlimited from Article 22 of the ZASP to him.

The designer as the holder of economic copyrights transfers all economic copyrights from Article 22 of the Copyright and Related Rights Act (Official Gazette of the Republic of Slovenia, No. 16/07 - official consolidated text, 68/08, 110/13 and 56/15, hereinafter: ZASP) on the architectural plans that are the subject of the competition and the project documentation under this contract, with the exception of the right of remaking.

Transfer of rights is:

- for architectural solutions for buildings and open space arrangements exclusive, while substantive and temporal limited to the scope of rights, which is essential for achieving the purpose of the contract for the creation of project documentation, that is, for a one-time execution of building or arrangement of open space in a location as defined by the competition tender documentation;

Notwithstanding the provisions of paragraphs 2 and 3 of Article *(to indicate no. Article titled Ownership and authorship of project documentation)* the client allows that the designer or individual author himself or through third parties with the author's permission can publicly display (demonstration slideshows, etc.), reproduce in monographs and promotional material, include in audiovisual work (for example, a documentary about the author) and make available to the public (publication on web pages, electronic and other media) his copyright work without the prior consent of the client.

In the case of a client's rightful withdrawal from the contract for fault reasons on the side of the designer which are listed in the first paragraph of Article *(it shall be indicated no. Article entitled Withdrawal from the contract)* of this contract which is defining the withdrawal from the contract (Article *...(it shall be indicated no. Article entitled Withdrawal from the contract)*) the designer despite the retained right of remaking allows the client to complete the project work without additional compensation with the other designer and according to the plans so far created, but only in the scope of the elaboration of the pre-designed project documentation in the detailed plans necessary for the final execution of the construction according to the original plans (conditional and substantive limited transfer of remaking right). In such a case the designer is obliged to hand over all the material and all the documentation that has been produced so far in the source and unlocked files within 15 days after the client's withdrawal from the contract.

Due to the assumed obligations referred to in the previous paragraph, the designer undertakes not to dispose of the right of remaking on architectural plans or transfer it to a third party without the consent of the client. The designer's behaviour contrary to this obligation results in the invalidity of any potential contract concerning the transfer of the designer's right of remaking with the third person to which the remaking right would have been transferred, and the client from such an invalid transfer has no obligations neither to the designer nor to the third person.

The copies of the project documentation that are the subject of this contract become client's property with the delivery to the client.

4.25.6. Withdrawal from the contract for UL FFA facilities / UL FS facilities / common driveway and open space arrangement*:

(*a more detailed extent is defined in points 4.25.1.1. and 4.25.1.2. of these competition rules)

(diction of the entire article)

In the event that the designer:

- becomes insolvent or a procedure for insolvency or compulsory liquidation under the ZFPPIPP has been initiated against him or a measure to prevent operations has been imposed to him on the basis of an enforceable judicial or administrative decision,
- does not achieve the contractually agreed qualities and would fail to do that within a subsequent period specified by the client,
- interrupts the works without the written consent of the client,
- is in delay in implementing of contractual obligations and does not compensate this delay within a subsequent extension set by the client;
- if the designer works with a subcontractor not agreed with this contract,
- if the designer does not provide financial guarantees in accordance with Article of this contract,

- if the designer or his subcontractor violates the labour, environmental or social legislation in accordance with the Article of this contract
the client may resign from this contract for fault reasons on the side of the designer. The declaration on withdrawal must be in writing.

In case of failure to pay a certain contractual amount fixed with this contract, the designer may resign from the contract for fault reasons on the part of the client upon prior written request for the fulfilment of the obligation.

In the event of termination of the contractual relationship the designer is entitled to an agreed payment for those parts of the order which the client has confirmed until the termination, as well as the proportional payment for those parts of the order that the designer began to fulfil before the termination.

2. COMPETITION DEADLINES

Beginning of the competition 2nd phase architecture: UL FFA 2nd phase architecture: UL FS		On the day of publication on the public procurement portal:
Organized visit to the site and consultation 2nd phase architecture: UL FFA 2nd phase architecture: UL FS		Wednesday, June 19 2019 at 10:00 (FS) and at 13:00 (FFA)
1. Deadline for putting substantive questions 2nd phase architecture: UL FFA 2nd phase architecture: UL FS		Thursday, June 27 2019
1. Deadline for answers to substantive questions 2nd phase architecture: UL FFA 2nd phase architecture: UL FS		Thursday, July 11 2019
2. Deadline for putting substantive questions (8 days before the deadline for submitting the designs) 2nd phase architecture: UL FFA		Thursday, September 12 2019
2. Deadline for answers to substantive questions (6 days before the deadline for submitting the designs) 2nd phase architecture: UL FFA		Tuesday, September 17 2019
Submission of the competition tender documentation 2nd phase architecture: UL FFA		Wednesday, September 25 2019 by 16.00
2. Deadline for putting substantive questions (8 days before the deadline for submitting the designs) 2nd phase architecture: UL FS		Thursday, September 26 2019
2. Deadline for answers to substantive questions (6 days before the deadline for submitting		Tuesday, October 1 2019

the designs) 2nd phase architecture: UL FS		
Submission of the competition tender documentation 2nd phase architecture: UL FS		Wednesday, October 9 2019 by 16.00
Submission of model for: 2nd phase architecture: UL FS 2nd phase architecture: UL FFA		Tuesday, October 15 2019 by 12:00
Decision on the outcome of the competition with the final report 2nd phase architecture: UL FFA 2nd phase architecture: UL FS	foreseen to	10 12. 2019
Exhibition of the competition designs 2nd phase architecture: UL FFA 2nd phase architecture: UL FS	foreseen to	January 2020

Substantive responses will be published only for substantive questions that will arrive within the deadline. The client will not response on questions received after the deadline.

3. CONTENT OF THE COMPETITION TENDER DOCUMENTATION

Each competition tender documentation must contain all the prescribed components and must consist of a competition design and accompanying tender documentation. The required contents of the competition designs and the accompanying tender documents for both faculties are identical, so only two tables are provided below.

3.1. Composition, form and contents of the competition design phase 2nd phase architecture: UL FFA / UL FS

The competition design must be submitted in the following composition, format and content:

	NO. PCS	FORM	CONTENT:
POSTERS	6 pcs (maximum 7 pcs)	<ul style="list-style-type: none"> laminated on plates vertical format, dimensions: 70/100 cm showing north direction according to the enclosed POSTER SCHEME appendix code of the competition design the distribution of content among posters is binding, poster can be reasonably adjusted to competitor's solution 	POSTER 1 <ul style="list-style-type: none"> the external arrangement of the wider competition area with the display of the FF / UL FS roof plan, with common driveway into both garages and traffic, sports and park arrangement of the whole (the area where it is permitted to place the building of a faculty which is not subject to processing can be left empty or can be graphically processed - at the discretion of the competitor), scale 1:500 schemes and legends (including: <ul style="list-style-type: none"> FFA - the distribution of program strands is displayed in the same graphics as in the competition design, FS - display of modular design and long-term flexibility) other presentations at the discretion of the competitor POSTERS 2, 3, 4 <ul style="list-style-type: none"> the layouts of all floors of UL FFA / UL FS, scale 1:250 are marked with the space codes from the table of surfaces other presentations at the discretion of the competitor POSTER 5 <ul style="list-style-type: none"> typical cross-section, scale 1:250 typical longitudinal section, scale 1:250

			<ul style="list-style-type: none"> display of all façades, scale 1:250 other presentations at the discretion of the competitor <p>POSTER 6</p> <ul style="list-style-type: none"> colour scheme of functional strands on floors (linked to the FFA / FS TABLE OF SURFACES file) with space codes from the table of surfaces spatial representation 1 by choice of competitor spatial representation 2 by choice of competitor other schemes and legends other presentations at the discretion of the competitor
FOLDER	2 pcs. in printed form	<ul style="list-style-type: none"> A3 format, marked with the code of the competition design, the entire written explanation should be clear and concise 	<p>GRAPHIC PART:</p> <ul style="list-style-type: none"> Reduced posters on A3 format all reduced graphic displays from posters adapted to A3 format <p>TEXTUAL PART:</p> <ul style="list-style-type: none"> a general description of the urban and architectural design, a description of the entire area arrangement (accesses, traffic solutions, green areas, etc.), a description of the allocation of programme strands and functional links for UL FFA / UL FS, a description of other essential components of the concept (sustainability aspect, construction, installations, fire safety, vibrations, etc.) displaying the surfaces in the attached tables (appendix TABLE OF SURFACES FFA / TABLE OF SURFACES FS) the indication of the amount TOTAL CONTRACT PRICE, excl. VAT, from the appendix OFFER for UL FFA or UL FS and separately for driveway into the garage and open areas indication of investment evaluation GOI for UL FFA or UL FS facility and separately for driveway into the garage and open areas
DVD or other electronic medium	2x	<ul style="list-style-type: none"> with code of the competition design 	<ul style="list-style-type: none"> complete folder A3 in .pdf format, posters in *.pdf format, in a resolution suitable for viewing and publishing on the web (comparable to ADOBE - high quality print) all spatial presentations in * jpg/tiff format suitable for publishing on the web** required table of surfaces in xls. format digital drawings: spatial arrangement, floor plans, cross sections etc. in *.dwg in the autocad 2005 version or *.dxf collected in one or the smallest number of common files, the floor plans must be accompanied by space code from the table of surfaces <p>** The competitor can mark a representative space display for publication with A1</p>
MODEL		<ul style="list-style-type: none"> Completely white in colour, made of any materials marked with the code of the competition 	<ul style="list-style-type: none"> in layout dimensions as shown in the enclosed basis C_6_MODEL scale 1:500, the model should also show the external situation of the competition area on the

		design	schematic level floor distribution in objects should be displayed schematically
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3.2. Composition, format and content of the accompanying tender documentation:

Accompanying tender documentation must be submitted in the following composition, format and content:

	NO. PCS	FORM	CONTENT:
ENVELOPE »CONTACT«	1x	<ul style="list-style-type: none"> glued, opaque envelope marked with CONTACT and with code of the competition design 	<ul style="list-style-type: none"> appendix CONTACT with contact details entered, only one legal or natural person should be listed, contact address should not reveal the author's name (anonymity!) the indicated password
ENVELOPE »AUTHOR«		<ul style="list-style-type: none"> glued, opaque envelope marked with AUTHOR and with code of the competition design 	<ul style="list-style-type: none"> appendix AUTHOR, completed and signed electronic medium with .DOC version of form sheet AUTHOR
ENVELOPE »SUBSEQUENT EXAMINATION«	1x	<ul style="list-style-type: none"> glued, opaque envelope marked with SUBSEQUENT EXAMINATION and with code of the competition design 	<ul style="list-style-type: none"> appendix INFORMATION OFFER UL FFA / UL FS facility / driveway into the garage and open areas, completed, signed and stamped, appendix TECHNICAL REFERENCES BUSINESS ENTITY appendix TECHNICAL REFERENCES PROJECT LEADER appendix TECHNICAL REFERENCES AUTHORIZED ARCHITECT EVIDENCE OF ECONOMIC CAPACITY <ul style="list-style-type: none"> balance sheets BON1 Insurance
ENVELOPE WITH QUESTIONNAIRE			<ul style="list-style-type: none"> Filled anonymous questionnaire shall be inserted in the envelope marked QUESTIONNAIRE COMPETITION or shall be completed online or sent separately by post within one week after the competition design has been submitted.

3.3. Encryption, wrapping and marking of the components of the competition tender documentation

All the components of the competitive tender documentation (package, posters, folders, envelopes and all pages of documents in envelopes, and other separate parts) **must be marked with the same code as the competition design**. The code should consist of five Arabic numerals, dimensions of 2.0 cm x 0.5 cm and located on the sheets on the top right.

3.4. Anonymity of the components of the competition tender documentation

In the case of delivery by post or delivery service the sender's name shall not disclose the author/competitor/business entity!

The members of the jury in carrying out their work review the following files on electronic medium:

- complete folder A3 in PDF and print format,
- posters in printed and PDF format,
- DWG drawings
- required tables in XLS. format

so it is necessary to maintain anonymity in all records (including in the metadata of individual files, in the naming of plot files, etc.!)

4. EVALUATION CRITERIA

Competition designs must be complete and they must allow verification of all the elements given in the competition tender documentation. The jury will not evaluate the competition designs which do not fulfil these conditions.

The jury will evaluate the solutions of individual competition designs according to the criteria stated in points 1 to 3, where the most important criterion is given in point 1 and then downwards in order of importance to point 3. (*point 7 of Article 84 of the Public Procurement Act ZJN-3*):

1. CONFORMITY OF DESIGN WITH
planning documents (OPN MOL ID) and the conditions, guidelines and opinions of the spatial planning operators

2. QUALITY OF ARCHITECTURAL AND LANDSCAPE ARCHITECTURAL DESIGN
fulfilment of program requirements: taking into account the specific requirements of the client, the functional arrangement of the program strands and connections between them,
quality of architectural solution: clarity and originality of the expression
a complete architectural landscape response to the specific location

3. CRITERIA OF ECONOMY, SUSTAINABILITY AND ENERGY EFFICIENCY
cost-effective construction and economical maintenance and operation of facilities and arrangements throughout the life cycle

Any deviations from the envisaged program / guidelines and the terms of the competition brief need to be precisely defined and justified. The jury will assess whether deviations from the program and orientations are justified.